



EXTENSION TEAM COORDINATOR

We are seeking a **well-rounded professional** with a strong technical and leadership background in agriculture or horticulture extension work. This is a senior role involving mentoring, training, and developing a young team of five graduate extension officers while supporting local farmers to improve agricultural practices and outcomes. The successful candidate will play a pivotal role in shaping both team capability and farmer outcomes, and will report directly to the Business Manager.

The ideal candidate will be a hands-on leader who can transfer knowledge effectively, provide technical guidance with confidence, and drive performance across the team and farming network. This position is **not suitable for recent graduates** and requires a minimum of **5 years' experience** in a similar role.

Key Responsibilities:

- Provide strong leadership and technical mentorship to the extension team, fostering a culture of learning and continuous improvement.
- Deliver practical, commercially focused training to both staff and local farmers on good agricultural and horticultural practices.
- Design, implement, and report on weekly, monthly, and annual extension programs.
- Provide expert technical advice on production and post-harvest practices to improve crop yields and quality.
- Ensure that extension activities align with supply timelines and meet defined quality standards.
- Develop strong relationships with local farmers, supporting them with hands-on guidance and solutions.
- Monitor and evaluate the effectiveness of extension programs and provide regular feedback for improvement.

Key Requirements:

- A formal tertiary qualification in Agriculture, Horticulture, or a related field.
- Minimum 5 years of hands-on experience in a similar agricultural extension or advisory role.
- Proven ability to lead and develop junior staff through mentorship and coaching.
- Strong technical knowledge of crop production systems, post-harvest handling, and sustainable farming practices.
- Demonstrated success in working directly with farmers in a practical, outcome-focused manner.
- Excellent time management and organizational skills.
- Strong written and verbal communication skills in English; proficiency in Melpa or other local languages is an advantage.
- Proficiency in Microsoft Office, especially Word and Excel.
- A team-oriented leader who leads by example and is committed to building capacity within the team.

If you wish to apply for the above position, please send your application including a covering letter, CV and relevant supporting documents to:

**HUMAN RESOURCES MANAGER
TININGA LIMITED
P. O. BOX 587
MOUNT HAGEN
WESTERN HIGHLANDS PROVINCE**

OR EMAIL TO: jobs@tinga.com.pg

ONLY SHORT- LISTED APPLICANTS WILL BE INVITED FOR INTERVIEWS

APPLICATIONS CLOSES ON 20TH JUNE, 2025