



Hagen Central, Building D
Section 16, Lot 4-9
P.O. Box 587, Mt Hagen, WHP 281,
Papua New Guinea
Phone: 5421577 Fax: 5423638
Email: pat.duckworth@tininga.com.pg

Job Title: Maintenance Mechanical Supervisor
Company: Tininga Ltd
Location: Mt Hagen, Papua New Guinea
Job Type: Full-time

About Tininga Ltd:

Tininga Ltd is a leading Trading company in Mt Hagen, Operates Supermarkets and Hardware stores, Restaurants, Fresh Produce Distribution, Freezer distribution and a manufacturing arm with a Smallgoods processing facility and a Central Bakery, all committed to delivering high-quality products and services to our customers. We take pride in our commitment to striving to achieve operational excellence, innovation, and sustainability. As we continue to grow, we are seeking a skilled Maintenance Mechanical Supervisor to lead our team in Mt Hagen.

Position Overview:

We are currently looking for a dedicated and experienced mechanical minded supervisor to oversee a small maintenance team. The ideal candidate will possess; strong mechanical skills, experience in motor vehicle/light truck and generator (50 to 550kVA) maintenance, good administration skills, and the ability to work collaboratively with a team. This position requires a proactive individual with both supervisory and hands on skills who can operate efficiently in a fast-paced environment and is willing to work extended hours when necessary. The position reports to the Maintenance Manager.

Responsibilities:

1. Mechanical Skills:

- Demonstrate strong skills in car/light truck/Forklift maintenance, troubleshooting, and repair.
- Demonstrate strong skills in backup Generator (50 to 550kVA) maintenance, trouble shooting, and repair.
- Demonstrate strong skills in Manufacturing, Kitchen equipment maintenance, troubleshooting and repair
- Ensure proper functioning of mechanical systems to meet safety and operational standards.
- Conduct regular inspections and implement preventive maintenance programs, engaging with electrical or refrigeration counterparts as required.

2. Planning Skills:

- Ability to plan for maintenance in advance, sourcing and maintaining sufficient resources, spare parts and consumables to ensure the planned maintenance occurs in a timely and effective manner
- Plan out the monthly preventative maintenance program and ensure all stakeholders are kept informed of delivery against it
- Maintain sufficient spare parts and consumables to support unplanned breakdown maintenance.

3. Administration:

- Maintain accurate records of equipment maintenance, repairs, and inspections.
- Create and manage maintenance schedules to optimize equipment performance.
- Coordinate with procurement for the timely acquisition of necessary maintenance supplies and parts.

4. Team Collaboration:

- Supervise and motivate a small team of two to three to ensure a high level of efficiency and productivity.
- Foster a collaborative and positive working environment within the maintenance department and with peers, stakeholders and clients
- Conduct regular training sessions to enhance the skills of the mechanical maintenance team
- Track team performance using simple KPI metrics

5. Adaptability and Flexibility:

- Respond promptly to emergency maintenance requests, even during non-standard hours.
- Be available to work extended hours and weekends when required to address urgent issues



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Qualifications:

- Trade or Tertiary qualification as technician, mechanic or engineer
- Proven experience maintaining mechanical equipment, plant or similar role.
- Strong background in maintenance and repair.
- Basic electrical knowledge.
- Strong organizational and administrative skills.
- Ability to work effectively in a team-oriented environment.
- Willingness to work flexible hours, including weekends and extended shifts.
- Strong communication and leadership skills.

How to Apply:

Interested candidates are invited to submit their resume and a cover letter outlining their relevant experience to tojobs@tininga.com.pg. Please include "Maintenance Mechanical Supervisor Application - Mt Hagen" in the subject line.

Tininga Ltd is an equal opportunity employer. We encourage applications from candidates of all backgrounds and experiences. We thank all applicants for their interest; however, only those selected for an interview will be contacted